



STATE OF MICHIGAN
TERRI LYNN LAND, SECRETARY OF STATE
DEPARTMENT OF STATE
LANSING

THIRD PARTY TESTING MANUAL UPDATE

DATE: November 1, 2009

TO: **THIRD PARTY TESTER DESIGNATED REPRESENTATIVES**

This notice is being provided as required by the third party testing agreement. You must ensure that all manuals used by your organization and examiners are updated as follows:

- **Download and print “Appendix D-6A (11-01-09).”**
- **Insert the page (pages) in the examiner manual immediately following “Chapter D- Appendix D-6.”**

This modification updates the manual to reflect the following change.

Driver Skills Test Certificates (TPT-010) will no longer be valid for one year from date of issuance. Certificates issued to applicants for operator, chauffeur, CDL group designations, and CDL and motorcycle endorsements shall be valid for 60 days from the date of issuance. Certificates issued to teens aged 16 years or more shall be valid for 60 days from the date of issuance. Certificates issued to teens testing for a Level 2 GDL before their 16th birthday will be valid for 60 days after their 16th birthday.

You must instruct your examiners to use this new procedure, effective for tests conducted on or after November 1, 2009. A file--“Table-calculate 60 days”--has been provided for quickly determining the 60th day after the applicant’s birthday.

This change is being made in preparation for the department’s Business Application Modernization (BAM) in 2010. Under BAM, skills test certificates will no longer be issued. Testers will electronically report test results daily.

If you have any questions, please contact your third party testing analyst.